



# APPLICATION FOR REALTOR® & Appraiser MEMBERSHIP

**Eugene REALTORS®**  
p. 541.484.3043  
www.eugenerealtors.org  
Email Application to  
memberservices@eugenerealtors.org

Date \_\_\_\_\_ **ER Orientation Date** (staff enters date here)

Applicant Name \_\_\_\_\_

Real Estate License# \_\_\_\_\_ Date of Birth \_\_\_\_\_

Principal Broker? ☐ Yes ☐ No Licensed/certified appraiser: ☐ Yes ☐ No Appraisal License # \_\_\_\_\_

Office Name \_\_\_\_\_

Office Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Office Phone \_\_\_\_\_ Office Fax \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell# \_\_\_\_\_ Preferred Phone: ☐ Home ☐ Office ☐ Cell

Preferred Mailing: ☐ Home ☐ Office Email Address \_\_\_\_\_

Are you presently or have you previously held membership of any other Association of REALTORS®? ☐ YES ☐ NO

If yes, what is the name of Association and dates of membership: \_\_\_\_\_

If currently active you will need to provide us a letter of good standing from your previous association. \_\_\_\_\_

Do you want to continue membership with your previous Association: ☐ YES ☐ NO

Your NRDS # \_\_\_\_\_ Current on Ethics ☐ YES ☐ NO Date \_\_\_\_\_

If yes, did you complete New Member Orientation ☐ YES ☐ NO Date \_\_\_\_\_

Dues are due again in January.  
Invoice will be **emailed** in  
November with online payment  
instructions.

Initial: \_\_\_\_\_

## **NEW OFFICE APPLICATION (Use this area if this is a new office to ER)**

Office Name \_\_\_\_\_

Office Address \_\_\_\_\_

Office Phone \_\_\_\_\_ Office Fax \_\_\_\_\_

Designated Broker Contact \_\_\_\_\_

Your Position: ☐ Principal ☐ Partner ☐ Branch/Office Manager ☐ Non-Principal Licensee

### **For ER Office Use Only**

☐ Check if not primary to Eugene

Ethics/Arbitration Pending: ☐ Yes ☐ No

ER(Local) Dues \_\_\_\_\_ OR (State) Dues \_\_\_\_\_ NAR (National) Dues \_\_\_\_\_

ER Reinstatement Fee \_\_\_\_\_ **ER Application Fee** \_\_\_\_\_

**Payment Type:** CK/# \_\_\_\_\_ **Visa** \_\_\_\_\_ **TOTAL PAYMENT:** \_\_\_\_\_

**Member NRDS ID #** \_\_\_\_\_ **Notes:** \_\_\_\_\_

Office NRDS ID # \_\_\_\_\_ **Received & Processed by:** \_\_\_\_\_

- ☐ Create Account in GZ ☐ Email RMLS ☐ Pre-registered for NMO & Invite to Calendar ☐ Add Member to Drip GZ
- ☐ Ethics/Orientation Log ☐ New Agent Log ☐ Consent Agenda ☐ Emails-CC & Outlook ☐ Payment in Folder & Email
- ☐ Welcome Email, GZ ☐ OAR Payment Log ☐ NAR Payment Log ☐ Add to NAR as Secondary ☐ Scan & Upload to F Drive  
Login, Receipt & Attachments



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I, \_\_\_\_\_ hereby apply for REALTOR® Membership in the Eugene REALTORS®. Included with my dues payment is a **one-time application fee of \$50. Dues and application fees are not refundable as per Eugene REALTORS® Bylaws unless specified by the Board of Directors.** I agree to attend the mandatory New Member Orientation as outlined in the Bylaws of this Association within 90 days of membership. I agree to abide by the Code of Ethics of the National Association of REALTORS®, which includes the duty to arbitrate, and the Constitution, Bylaws and Rules and Regulations of the above named Board, the State Association and the National Association. I further agree that, if accepted for membership in the Board, I shall pay the fees, renewing annual dues, and periodic dues assessments as from time to time established. In the event I do not complete the above requirements (including payment of dues), I understand I will be unable to use the REALTOR® trademark and membership privileges until completion of said requirements. I understand membership brings certain privileges and obligations that require compliance. I understand that I will be required to complete the New Member Code of Ethics training through <https://learning.realtor> and complete the New Members Orientation within the first 90 days of membership as well as periodic Code of Ethics training and Fair Housing training as specified in the association's bylaws as a continued condition of membership.

I hereby certify that my act of paying all required dues shall evidence initial and continuing commitment to abide by the aforementioned Code of Ethics, Constitution, Bylaws, Rules and Regulations, and duty to arbitrate, all as from time to time amended. Any member of the Association may be reprimanded, fined, placed on probation, suspended, or expelled by the Board of Directors for a violation of these Bylaws, and Association Rules and Regulations, after a hearing as provided in the Code of Ethics and Arbitration Manual.

**NOTE:** Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the Board or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®.

I have read and accepted all terms and conditions stated in this application. I understand that certain dues/fees paid are not refundable.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

- \_\_\_\_\_ Please initial that you agree to Eugene REALTORS® sharing your email with other Eugene REALTORS® Members
- \_\_\_\_\_ Please initial that you agree it is ok for Eugene REALTORS® to send Text messages on limited occasions (there may be text charges depending on your plan).

**NOTE:** Payments to the Eugene REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. Members who are reinstating after a period being in inactive status are required to pay reactivation fees of \$75. Dues and application fees are not refundable.

**\*Annual dues invoice payment process will be emailed to you in November and are due no later than January 1st.**